



**DIRECTORATE OF TECHNICAL EDUCATION,
MAHARASHTRA STATE**

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Urgent/email
Office Order:

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The commissioner State CET Cell, Maharashtra State is the Competent Authority of the Centralized Admission Process for Admission to various Professional Technical Courses. The Director Technical Education is the Nodal Officer to carry out the CAP activities for Engineering and Technology courses.

Your institute has been selected as Admission Reporting Centre (ARC) for the admissions of various professional courses for the Academic Year 2018-19 (The list showing the institute and related program/course for which it has been selected as ARC is enclosed).

The Director/Principal of the selected institute as an ARC shall appoint a Coordinator (from senior faculty members) and supporting staff having computer knowledge for this activity. All Principals of the ARC shall also arrange for the infrastructure as required for ARC in working condition before the start of the ARC.

• **Roles and Responsibilities of the Admission Reporting Centre (ARC)**

1. **Guidance and Counseling:** Every ARC shall make necessary arrangements for guidance and counseling of the candidates/parents.
 - a. ARC shall display all the Circulars and Notifications of the Government/ Directorate for the information of candidates.
 - b. ARC shall display information about various Government Schemes about Scholarships, Reservation, etc.
2. **Reporting of Admissions:** A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter", for Seat Acceptance.
 - a. Candidate shall pay Seat Acceptance Fee of Rs. 1000/- (For all categories) through Online mode of Payment (Credit Card / Debit Card/ Internet Banking/ etc)
 - b. The seat will be confirmed by the ARC after verification of the original documents in support of the claims made in the application and ensuring that the candidate meets all the eligibility norms.
 - c. **In the event, the candidate fails to produce the documents in support of the claim; ARC shall not process the Seat Acceptance request. However the following corrections are permitted at ARC after due verification of supporting documents.**

(i) Change of gender from male to female and vice-versa;

(ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;

(iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.

(iv) removal of minority status due to failure of submission of supporting documents;

(v) removal of Disability status due to failure of submission of supporting documents;

(vi) removal of Defence status due to failure of submission of supporting documents in case of UG courses.

(vii) change in Type of Candidature;

(viii) change in Home University;

(ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents in case of UG courses.;

(x) change in group/sub-group pertaining to direct second year engineering admissions;

(xi) change in Qualification.

Apart from the above no other change or rectification shall be allowed.

d. Candidate shall produce the set of copies certified by FC for verification to ARC. The ARC shall verify and certify the 'set of copies certified by FC' from Original document and put ARC stamp with date and Signature and return original and certified documents.

3. **Issue Receipt-cum-Acknowledgement:** The ARC shall update **online** seat acceptance status and issue a system generated Receipt cum Acknowledgement. **Ensure that the Receipt cum acknowledgement is generated through online system only.**

4. **Record Keeping:** The ARC shall maintain the records of the candidates reported for the Seat Acceptance. They shall verify the number of reportings on each day and confirm it from the daily report available through ARC login.

• **Other Instructions:**

a. The Co-coordinator shall contact the Regional Office for activating the ARC Login.

b. The candidate shall report for Seat Acceptance during first reporting only.

c. The candidate, who wants to reject the seat allotted, can do so by **not remitting** the seat acceptance fee at the ARC in scheduled period.

d. ARC should scrutinize and verify the documents with utmost care. Any fault / negligence at the level of ARC shall be dealt seriously.

- For any further clarification, the coordinator of ARC should contact Regional Office or this office on 022-22612139/22644859.
- Desk 3 (IT Cell) of this office shall work as Chief Coordinator for ARC activities.
- Note: - All ARC's shall remain open from 10.30 a.m. to 5.30 p.m. during the schedule published by Competent Authority for respective admissions.

(Dr. Abhay Wagh)
Director, Technical
Education,
Maharashtra State, Mumbai

Copy submitted to:

1. Hon'ble Commissioner, State Common Entrance Test Cell, Maharashtra State, Mumbai.

Copy for information and necessary action:-

1. Joint Director, Technical Education Regional Offices, Mumbai/ Pune/ Nashik/Aurangabad/ Amravati/Nagpur for necessary action & informed to appoint the programmer of Regional Offices as Regional Coordinator for aforesaid activity.
2. The Principal/Director of the ARC for information and necessary action
3. Desk Officer, Desk No.3 (IT Section), Head Office, Mumbai.
4. Synthesys solutions Pvt ltd, Pune
5. 4 Pillars Infotech India Pvt ltd, Pune

**शैक्षणिक वर्ष 2018-19 मधील प्रथम वर्ष अभियांत्रिकी पदवी अभ्यासक्रमांच्या केंद्रीभूत प्रवेश
प्रक्रियेसाठी प्रवेश निश्चिती केंद्र (Admission Reporting Centre) ची यादी**

Sr. No.	ARC Code	Arc Name
1	1002	Government College of Engineering, Amravati
2	1005	Sant Gadge Baba Amravati University, Amravati
3	1006	Government Polytechnic, Murtijapur
4	1008	Government Polytechnic, Amravati
5	1009	Government Polytechnic, Khamgaon
6	1010	Government Polytechnic, Washim
7	1011	Government Residential Women's Polytechnic, Yavatmal
8	1012	Government Polytechnic, Yavatmal
9	1014	Geetadevi Khandelwal Institute of Pharmacy, Akola
10	2008	Government College of Engineering, Aurangabad
11	2010	Government Polytechnic, Aurangabad
12	2011	Government Polytechnic, Beed
13	2012	Government Polytechnic, Hingoli
14	2013	Government Polytechnic, Ambad
15	2014	Government Polytechnic, Jalna
16	2015	Puranmal Lahoti Government Polytechnic, Latur
17	2016	Government Residential Women's Polytechnic, Latur
18	2017	Government Polytechnic, Nanded
19	2018	Government Polytechnic, Osmanabad
20	2019	Government Polytechnic, Jintur
21	2020	Shri Guru Gobind Singhji Institute of Engineering and Technology, Nanded

Sr. No.	ARC Code	Arc Name
22	2024	Maharashtra Shikshan Samiti's Maharashtra Polytechnic (D. Pharmacy) Institute, Nilanga, Latur
23	2028	Marathwada Shikshan Prasarak Mandal's Shri Shivaji Institute Of Pharmacy, Parbhani
24	3004	Jankidevi Bajaj Institute of Management Studies, Santacruz, Mumbai
25	3007	Government Polytechnic, Mumbai
26	3008	Government Polytechnic, Pen
27	3009	Government Polytechnic, Ratnagiri
28	3010	Government Polytechnic, Malvan
29	3011	Government Polytechnic, Thane
30	3012	Veer mata Jijabai Technological Institute(VJTI), Matunga, Mumbai
31	3013	Government Polytechnic, Vikramgad.
32	3014	Sardar Patel College of Engineering, Andheri
33	3018	Rachna Sansad Academy Of Architecture,Mumbai
34	3023	St. Xavier's Technical Institute, Mumbai
35	3025	Shri Bhagubhai Mafatlal Polytechnic, Mumbai
36	3026	M. H. Saboo Siddik Polytechnic, Mumbai
37	3027	Premlila Vithaldas Polytechnic(Womens),Mumbai
38	3033	Dr. Babasaheb Ambedkar Technological University, Lonere
39	3036	Institute of Chemical Technology, Matunga, Mumbai
40	4004	Government College of Engineering, Chandrapur
41	4005	Laxminarayan Institute of Technology, Nagpur
42	4006	Department of Pharmaceutical Sciences, R. T. M. Nagpur University, Nagpur
43	4008	Government Polytechnic, Sakoli
44	4009	Government Polytechnic, Bramhapuri

Sr. No.	ARC Code	Arc Name
45	4010	Government Polytechnic, Gadchiroli
46	4011	Government Polytechnic Gondia
47	4012	Government Polytechnic, Sadar, Nagpur
48	4013	Government Polytechnic, Arvi
49	4015	Acharya Shrimannarayan Polytechnic, Pimpri-Wardha
50	4020	Shikshan Prasarak Mandal's Smt. Kusumtai Wankhede Institute of Pharmacy, Katol
51	4025	Government College of Engineering Nagpur
52	5004	Government College of Engineering, Jalgaon
53	5005	NDMVP Samaj's College of Pharmacy, Nashik
54	5006	Government Polytechnic, Ahmednagar
55	5007	Government Polytechnic, Dhule
56	5008	Government Polytechnic, Jalgaon
57	5009	Government Polytechnic, Nandurbar
58	5010	Government Polytechnic, Nashik
59	5012	Pravara Rural Education Society's Pravara Rural College Of Pharmacy, Pravaranagar
60	5013	Mahatma Gandhi Taluka Shikshan Mandal's Sharadchandrika S. Patil Inst of Technology, Chopda
61	6004	Government College of Engineering, Avasari
62	6005	Government College of Engineering, Karad
63	6006	College of Engineering, Pune
64	6007	Walchand College of Engineering, Sangli
65	6009	B.K.P.S. College of Architecture, Pune
66	6010	Government Polytechnic, Kolhapur
67	6013	Government Polytechnic, Pune

Sr. No.	ARC Code	Arc Name
68	6014	Government Residence Women Polytechnic, Tasgaon
69	6016	Government Polytechnic, Karad
70	6017	Government Polytechnic, Solapur
71	6018	Institute of Civil and Rural Engineering(aided), Gargoti, Kolhapur
72	6020	Cusrow Wadia Institute of Technology(Aided), Pune
73	6024	Bharti Vidyapeeth's Institute of Pharmacy (Aided Wing), Pune
74	6028	Department of Technology, Shivaji University, Kolhapur
75	6031	Solapur University, Solapur

