



**DIRECTORATE OF TECHNICAL EDUCATION,
MAHARASHTRA STATE**

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Urgent/email
Office Order:

No. 2A/ADM/2018-19/ARC/UG PG/ 23

28 JUN 2018

The commissioner State CET Cell, Maharashtra State is the Competent Authority of the Centralized Admission Process for Admission to various Professional Technical Courses. The Director Technical Education is the Nodal Officer to carry out the CAP activities for Engineering and Technology courses.

Your institute has been selected as Admission Reporting Centre (ARC) for the admissions of various professional courses for the Academic Year 2018-19 (The list showing the institute and related program/course for which it has been selected as ARC is enclosed).

The Director/Principal of the selected institute as an ARC shall appoint a Coordinator (from senior faculty members) and supporting staff having computer knowledge for this activity. All Principals of the ARC shall also arrange for the infrastructure as required for ARC in working condition before the start of the ARC.

• **Roles and Responsibilities of the Admission Reporting Centre (ARC)**

1. **Guidance and Counseling:** Every ARC shall make necessary arrangements for guidance and counseling of the candidates/parents.
 - a. ARC shall display all the Circulars and Notifications of the Government/ Directorate for the information of candidates.
 - b. ARC shall display information about various Government Schemes about Scholarships, Reservation, etc.
2. **Reporting of Admissions:** A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter", for Seat Acceptance.
 - a. Candidate shall pay Seat Acceptance Fee of Rs. 1000/- (For all categories) through Online mode of Payment (Credit Card / Debit Card/ Internet Banking/ etc)
 - b. The seat will be confirmed by the ARC after verification of the original documents in support of the claims made in the application and ensuring that the candidate meets all the eligibility norms.
 - c. **In the event, the candidate fails to produce the documents in support of the claim; ARC shall not process the Seat Acceptance request. However the following corrections are permitted at ARC after due verification of supporting documents.**

(i) Change of gender from male to female and vice-versa;

(ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;

(iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.

(iv) removal of minority status due to failure of submission of supporting documents;

(v) removal of Disability status due to failure of submission of supporting documents;

(vi) removal of Defence status due to failure of submission of supporting documents in case of UG courses.

(vii) change in Type of Candidature;

(viii) change in Home University;

(ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents in case of UG courses.;

(x) change in group/sub-group pertaining to direct second year engineering admissions;

(xi) change in Qualification.

Apart from the above no other change or rectification shall be allowed.

d. Candidate shall produce the set of copies certified by FC for verification to ARC. The ARC shall verify and certify the 'set of copies certified by FC' from Original document and put ARC stamp with date and Signature and return original and certified documents.

3. **Issue Receipt-cum-Acknowledgement:** The ARC shall update **online** seat acceptance status and issue a system generated Receipt cum Acknowledgement. **Ensure that the Receipt cum acknowledgement is generated through online system only.**

4. **Record Keeping:** The ARC shall maintain the records of the candidates reported for the Seat Acceptance. They shall verify the number of reportings on each day and confirm it from the daily report available through ARC login.

• **Other Instructions:**

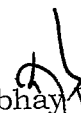
a. The Co-coordinator shall contact the Regional Office for activating the ARC Login.

b. The candidate shall report for Seat Acceptance during first reporting only.

c. The candidate, who wants to reject the seat allotted, can do so by **not remitting** the seat acceptance fee at the ARC in scheduled period.

d. ARC should scrutinize and verify the documents with utmost care. Any fault / negligence at the level of ARC shall be dealt seriously.

- For any further clarification, the coordinator of ARC should contact Regional Office or this office on 022-22612139/22644859.
- Desk 3 (IT Cell) of this office shall work as Chief Coordinator for ARC activities.
- Note: - All ARC's shall remain open from 10.30 a.m. to 5.30 p.m. during the schedule published by Competent Authority for respective admissions.


(Dr. Abhay Wagh)
Director, Technical
Education,
Maharashtra State, Mumbai

Copy submitted to:

1. Hon'ble Commissioner, State Common Entrance Test Cell, Maharashtra State, Mumbai.

Copy for information and necessary action:-

1. Joint Director, Technical Education Regional Offices, Mumbai/ Pune/ Nashik/Aurangabad/ Amravati/Nagpur for necessary action & informed to appoint the programmer of Regional Offices as Regional Coordinator for aforesaid activity.
2. The Principal/Director of the ARC for information and necessary action
3. Desk Officer, Desk No.3 (IT Section), Head Office, Mumbai.
4. Synthesys solutions Pvt ltd, Pune
5. 4 Pillars Infotech India Pvt ltd, Pune

शैक्षणिक वर्ष 2018-19 मधील प्रथम वर्ष औषधनिर्माणशास्त्र व फार्म डी या पदवी अभ्यासक्रमांच्या
केंद्रीभूत प्रवेश प्रक्रियेसाठी प्रवेश निश्चिती केंद्र (Admission Reporting Centre) ची यादी

Sr. No.	ARC Code	Arc Name
1	1003	Government College of Pharmacy, Amravati
2	1006	Government Polytechnic, Murtijapur
3	1007	Shree Shivaji Education Society's Dr. Panjabrao Deshmukh Polytechnic, Amravati
4	1009	Government Polytechnic, Khamgaon
5	1010	Government Polytechnic, Washim
6	1012	Government Polytechnic, Yavatmal
7	1014	Geetadevi Khandelwal Institute of Pharmacy, Akola
8	2009	Government College of Pharmacy, Aurangabad
9	2011	Government Polytechnic, Beed
10	2012	Government Polytechnic, Hingoli
11	2013	Government Polytechnic, Ambad
12	2014	Government Polytechnic, Jalna
13	2015	Puranmal Lahoti Government Polytechnic, Latur
14	2017	Government Polytechnic, Nanded
15	2018	Government Polytechnic, Osmanabad
16	2019	Government Polytechnic, Jintur
17	2024	Maharashtra Shikshan Samiti's Maharashtra Polytechnic (D. Pharmacy) Institute, Nilanga, Latur
18	2025	Panchakshri Shivacharya Trust's Channa Basweshwar Institute Of D. Pharmacy, Latur
19	2028	Marathwada Shikshan Prasarak Mandal's Shri Shivaji Institute Of Pharmacy, Parbhani
20	3003	Alkesh Dinesh Modi Institute for Financial & Management Studies, Mumbai
21	3005	Government College of Pharmacy Ratnagiri
22	3008	Government Polytechnic, Pen
23	3010	Government Polytechnic, Malvan
24	3011	Government Polytechnic, Thane
25	3013	Government Polytechnic, Vikramgad.
26	3015	Prin. K.M. Kundnani College of Pharmacy, Mumbai
27	3016	Bombay College of Pharmacy, Santacruz(E), Mumbai
28	3017	C U Shah College of Pharmacy for Women, Mumbai
29	3020	Sasmira's Institute of Manmade Textiles, Mumbai
30	3021	K. J. Somaiya Polytechnic, Mumbai
31	3023	St. Xavier's Technical Institute, Mumbai
32	3032	S.N.D.T Women's University P.G.D. of Computer Science, Mumbai
33	3039	Hydrabad (Sind) National Collegiate K.M.Kundanani Pharmacy Polytechnic,Ulhasnagar Dist-Thane

Sr. No.	ARC Code	Arc Name
34	3040	Dr. Babasaheb Ambedkar Tech.University,Institute of Petrochemical Engineering,Lonere,Raigad
35	4001	Department of Business Management, Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur
36	4004	Government College of Engineering, Chandrapur
37	4006	Department of Pharmaceutical Sciences, R. T. M. Nagpur University, Nagpur
38	4008	Government Polytechnic, Sakoli
39	4009	Government Polytechnic, Bramhapuri
40	4010	Government Polytechnic, Gadchiroli
41	4011	Government Polytechnic Gondia
42	4012	Government Polytechnic, Sadar, Nagpur
43	4013	Government Polytechnic, Arvi
44	4019	Nagar Yuvak Shikshan Sanstha Adv. V.R.Manohar Institute Of Diploma In Pharmacy, Nagpur
45	4020	Shikshan Prasarak Mandal's Smt. Kusumtai Wankhede Institute of Pharmacy, Katol
46	4021	Vidharbha Youth Welfare Society's Institute of Diploma in Pharmacy Bargaon Meghe, Wardha
47	5001	Department of Management Studies, North Maharashtra University, Jalgaon
48	5005	NDMVP Samaj's College of Pharmacy, Nashik
49	5006	Government Polytechnic, Ahmednagar
50	5007	Government Polytechnic, Dhule
51	5008	Government Polytechnic, Jalgaon
52	5009	Government Polytechnic, Nandurbar
53	5012	Pravara Rural Education Society's Pravara Rural College Of Pharmacy, Pravaranagar
54	5013	Mahatma Gandhi Taluka Shikshan Mandal's Sharadchandrika S. Patil Inst of Technology, Chopda
55	5014	Anjuman Imdadut Tulba's Institute Of Pharmacy, Malegaon(Nashik)
56	6002	Department of Commerce & Management, Shivaji University, Kolhapur
57	6007	Walchand College of Engineering, Sangli
58	6008	Government College of Pharmacy, Karad
59	6010	Government Polytechnic, Kolhapur
60	6011	Government Polytechnic, Avasari (Khurd)
61	6013	Government Polytechnic, Pune
62	6015	Government Polytechnic, Miraj
63	6016	Government Polytechnic, Karad
64	6017	Government Polytechnic, Solapur
65	6019	Maharashtra Institute of Printing Technology(Aided), Pune
66	6020	Cusrow Wadia Institute of Technology(Aided), Pune

Sr. No.	ARC Code	Arc Name
67	6024	Bharti Vidyapeeth's Institute of Pharmacy (Aided Wing), Pune
68	6025	Shri Swami Vivekanand Shikshan Santha's Institute Of Pharmacy, Miraj
69	6029	Yashwantrao Chavan School of Rural Development, Kolhapur
70	6652	Poona College of Pharmacy, Pune

